Go Live Checklist ✔️

ID.me

A to-do list of items required to be completed before you Go Live with ID.me's solution.

☐ **Kickoff Call**

Bring key project contributors to this meeting to understand the milestones and timeline leading to Go Live.

☐ **Integrate**

Integrate ID.me's solution via an established integration protocol outlined by your dedicated ID.me Integration Engineer.

☐ **Successful QA Screenshare**

Contributors will complete a quality assurance (QA) check of the Partner + ID.me workflow in the staging (or lower) environment to test redirect functionality and frictionless user experience.

☐ **Successful Pilot Test**

Licensed providers (recruited by you) will complete the full end-to-end user journey in the production environment to ensure redirect functionality and a smooth user experience.

☐ **Finalize Marketing Strategy**

Develop an end user onboarding plan and finalize how you will introduce ID.me to your internal and external stakeholders.
Note: content or direction regarding ID.me must be approved by ID.me before Go Live.

☐ **Support Process & Interactive Team Training**

Outline a customer support plan for users going through the ID.me identity proofing process. Participate in ID.me-led training for your implementation and support teams to familiarize themselves with ID.me's workflow.
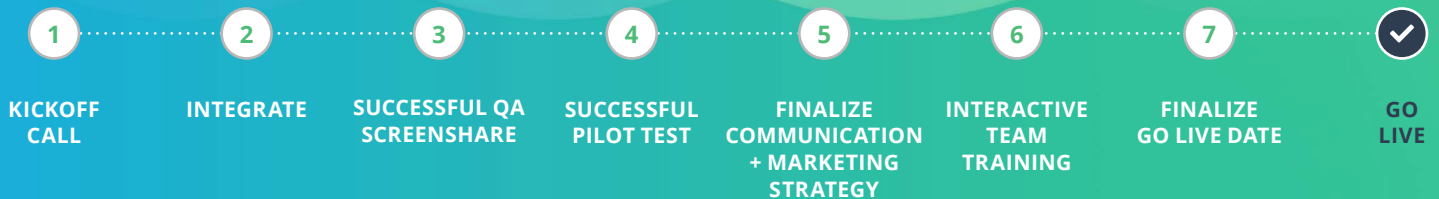
☐ **Finalize Go Live date**

As we work through integration, our target Go Live date may shift; however, the finalized Go Live date must be agreed to by all parties.

☐ **Go Live**

The Finish Line! When you begin advertising our newly coordinated solution to your end users.

TIMELINE

1 KICKOFF CALL
2 INTEGRATE
3 SUCCESSFUL QA SCREENSHARE
4 SUCCESSFUL PILOT TEST
5 FINALIZE COMMUNICATION + MARKETING STRATEGY
6 INTERACTIVE TEAM TRAINING
7 FINALIZE GO LIVE DATE
✔️ GO LIVE

The time it takes from the start of integration to Go Live depends on the type of integration you're pursuing with ID.me and your needs and resource availability. However, it typically ranges between 4-6 weeks.